

Annual Report

2008-2009

Nova
Central
School District

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CHAIRPERSON'S MESSAGE

September 30, 2009

The Honourable Darin King
Minister of Education
P.O. Box 8700
St. John's, NL A1B 4J6



Dear Minister King:

On behalf of the Nova Central School Board of Trustees, I am pleased to submit our *Annual Report 2008-2009*. The Nova Central School Board has a mandate to implement educational services and curriculum as prescribed by the Department of Education, and we have two lines of business:

1. Programs and Services (Pre-Kindergarten to Grade 12)
2. Transportation.

This report has been prepared in accordance with our board's requirements as a category one entity under the *Transparency and Accountability Act*. It covers the first year of our district's new Strategic Plan 2008-2011, from July 1, 2008 to June 30, 2009.

Our new plan includes four key goals:

1. Improving student achievement at the intermediate level;
2. Enhancing professional development to support student academic achievement, district leadership and employee growth;
3. Improving the use of instructional time for all students; and,
4. Increasing the number of skilled trades programs in district high schools.

My signature below indicates our board's accountability for the results reported for 2008-2009.

Respectfully submitted,

A handwritten signature in cursive script that reads "Thomas Kendell".

Thomas Kendell, Chair

DISTRICT OVERVIEW

Mandate

The Nova Central School Board is responsible for the implementation of primary, elementary, intermediate and secondary educational services as prescribed by the Department of Education, primarily through the *Schools Act, 1997*. The district offers pre-Kindergarten programs and Kindergarten to Grade 12 school programs to students within its boundaries.

The district serves a mostly rural population, spread over a large geographic area that ranges from Charlottetown in the east, to Westport on the Baie Verte Peninsula, to Harbour Breton on the south coast and to Fogo Island on the north coast. Gander and Grand Falls-Windsor are the two largest towns located in the district.

In 2008-2009 Nova Central School District had 66 schools and 12,743 students.

For a detailed description of the mandate of Newfoundland and Labrador school boards, please refer to Section 75(1) of the *Schools' Act, 1997*.

Vision

The vision of the Nova Central School Board is of a community of learners achieving their highest potential in a safe and caring environment.

Mission

By June 30, 2011, the Nova Central School Board has increased the number of students graduating with academic/honours certificates by five per cent (5%) in order to improve students' access to potential post-secondary opportunities requiring a high-school academic certificate.

Values

The core values of the Board are outlined below and explain the character of the organization. They are promoted throughout the Nova Central School District. The strategic values were designed after the completion of an environmental scan in 2006.

- | | |
|------------------------|---|
| Accountability: | Each person fulfills commitments in accordance with defined criteria. |
| Caring: | Each person is concerned for the well being of others. |
| Courage: | Each person takes risks by initiating and accepting change. |
| Fairness: | Each person provides equitable opportunities for all. |
| Honesty: | Each person's actions match his/her words. |
| Openness: | Each person is free to voice his/her opinions in the appropriate forum. |

Perseverance: Each person pursues options until goals are achieved.

Respect: Each person acknowledges and considers the opinions of others.

Location

- Nova Central School District's head office is located at 203 Elizabeth Drive, Gander, NL A1V 1H6
- A regional office is located at 28 Price's Avenue, Grand Falls-Windsor, NL A2A 2J3

Lines of Business

The Nova Central School Board has two lines of business:

1. Programs and Services (Pre-Kindergarten to Grade 12)

One year prior to school entry children are offered an opportunity to become oriented to the Kindergarten environment via the KinderStart Program. The itinerant teacher for the deaf and hard of hearing and the itinerant teacher for the blind and visually impaired provide pre-school intervention to qualified children.

Department of Education prescribed programs are offered based on the core requirements within the Pathways framework. The board offers other Department of Education approved programs based on management criteria and the resource capacity of the district. Pathway Four courses are approved by the school administrator.

Personal and career guidance and counseling are available in all schools.

Extra and/or co-curricular programs and activities are available to varying degrees in all schools.

2. Transportation

The Nova Central School Board is responsible for transporting students to and from schools in compliance with Department of Education regulations.



Divisions

Nova Central School Board is managed by a Director of Education and has three operational divisions:

1. Finance and Administration (including technology; maintenance and facilities management; and, student transportation)
2. Human Resources
3. Programs (including student support services).

Board of Trustees

The Nova Central School District is governed by a Board of Trustees. The Board consists of fifteen (15) members, elected or appointed in accordance with the provision of the *Schools Act, 1997* and pursuant to related election regulations. Two vacancies were created on the board during the 2008-2009 school year with the resignation of two trustees. The Trustees represent eleven (11) different zones throughout Central Newfoundland. The 2008-2009 school year is the last year of the Board's four-year mandate. School Board elections will be held across the province in November of 2009.

For a list of the Trustees for the school year 2008-2009, please see Appendix A.



District Facts

- Approximately 800 interviews were conducted for teaching and support positions in 2008-2009.
- The District operates 182 buses throughout the district and approximately 160 drivers service over 160 bus routes.

Staff

In 2008-2009, the Nova Central School District had 2,513 full-time, part-time and casual employees:

Teaching Staff	Number of Males	Number of Females	Total Number of Employees
Teachers	564	1,076	1,640
Student Assistants	3	221	224
Sub-total	567	1,297	1,864
Non-Teaching Staff			
<i>Managers-District Office</i>	8	8	16
<i>Office Support</i>	7	20	27
<i>Secretaries</i>	0	107	107
<i>Maintenance, Custodial and Cleaning</i>	74	50	124
<i>Bus Drivers/Mechanics</i>	130	29	159
<i>Combined Bus Drivers/Custodial/Maintenance</i>	84	9	93
Sub-Total	384	265	649
TOTAL STAFF	951	1,562	2,513

The overall number of staff reflects an increase in 2008-2009 over the previous school year, primarily due to the inclusion of casual teacher numbers in the staff statistics for the district.

Students

In 2008-2009 students from 170 different communities attended the district's schools. The student population was as follows:

Number of Male Students 2008-2009	Number of Female Students 2008-2009	Total Number of Students 2008-2009
6,482	6,261	12,743

The student population showed a decline in September of 2008 of 255 (1%) students from 2007-2008, when the student population was 12,998.

We anticipate a further decline by September 2009, when the enrollment is projected to be approximately 12,490 students.

Overall, there is a significant difference in the numbers of students at the primary/entry level and the numbers at the high school/exit level.

In general, our smallest schools showed the most significant decreases in population from September 2007 to June of 2009. When schools have fewer than 30 students, even the loss of a couple of students can have a significant impact. Other schools showing significant student population decline in the same period of time include Jane Collins Academy, Leo Burke Academy and Exploits Valley High School.



Schools

In 2008-2009, the Nova Central School Board operated 66 schools serving urban and rural populations. The school district is primarily a rural district with many of our schools having small student populations.



**Exploits Valley High School,
Grand Falls-Windsor
2008-2009: 518 students**



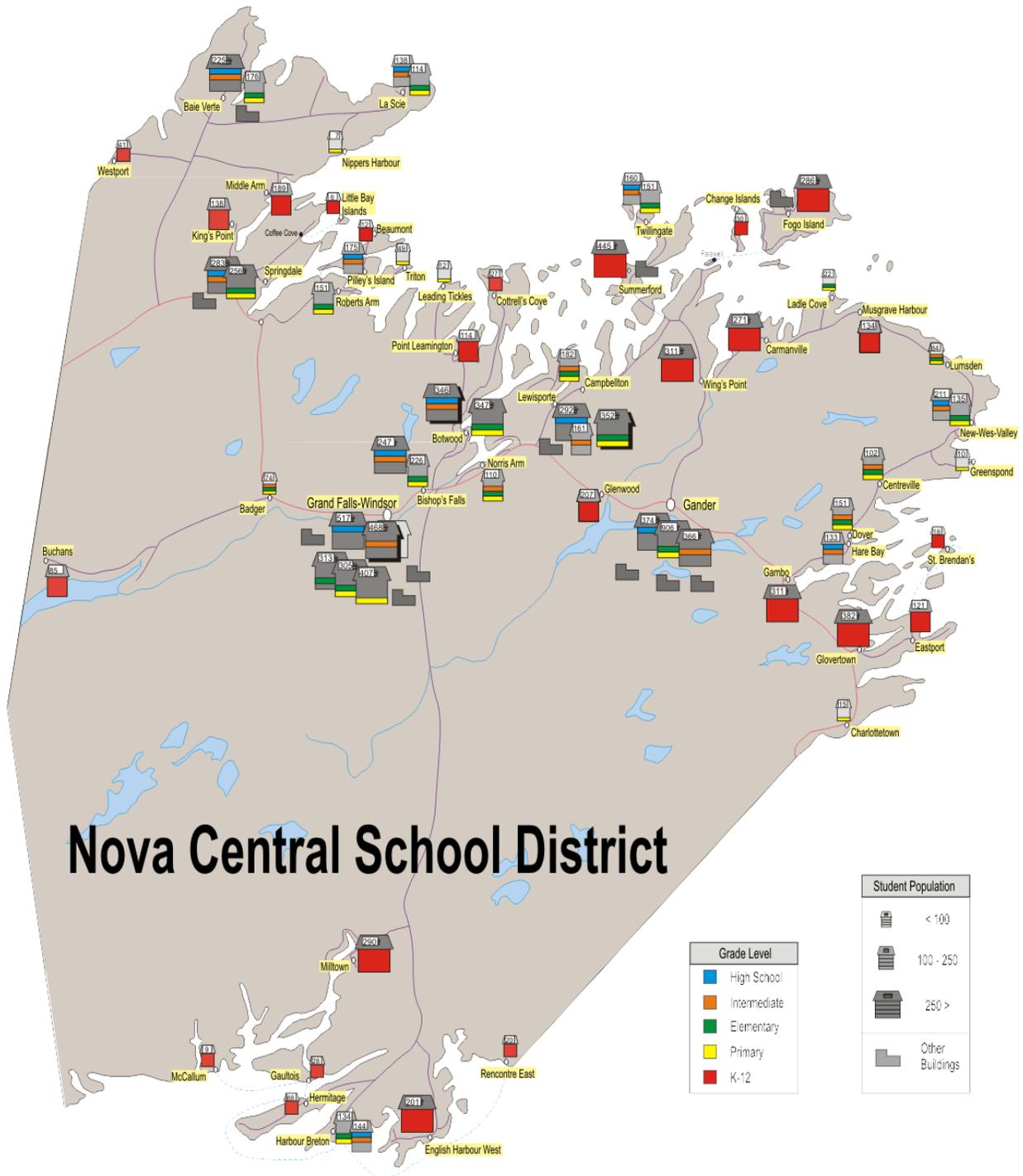
**Holy Cross School,
Eastport
2008-2009: 120 students**

* Please see Appendix B for Student Enrollment by school.

School Facts

- ▶ School populations range from six students to over 900.
- ▶ The district has 26 schools serving Grades K-12.
- ▶ The average student population is 193.
- ▶ Fifteen schools have fewer than 50 students.
- ▶ Eight schools are located in communities accessible only by ferries.

SCHOOL DISTRICT MAP 2008-2009



SHARED COMMITMENTS

Nova Central School Board continues to partner with other agencies and the community to enhance programs and services for students. These partnerships increase the resources available for curriculum delivery and related programs and activities, and support the health and well-being of primary, elementary, intermediate and high school students. During 2008-09 the Nova Central School Board worked towards achieving the strategic directions of government of:

“Improved educational programs and environments respond to constantly evolving demographics.”

and

“A qualified and skilled workforce meets the province’s skilled labour demands.”

Department of Education

The most significant partnership for the district is that with the Department of Education. The Department provides operational and capital funds, supports curriculum development and implementation, and provides a variety of resources to ensure quality educational programming and safe school environments. The Nova Central School Board aligns its operations with the directions set by the Department of Education.

School Councils

School councils are established in accordance with the *Schools Act, 1997*. Individual schools hold elections for their councils but additional members are appointed as necessary. School councils are advisory bodies to principals, with a focus on student achievement and school development. Parent involvement and community support are vital to a well-functioning and successful school.

In 2008-2009, school councils were established in all schools except in those that were too small to sustain a functioning council. In many cases, representatives have continued to serve on their councils for several years. The Department of Education has published a revised *School Council Handbook* to assist council members in defining their roles and carrying out their responsibilities. Departmental and district staff also provide training to school councils upon request.

School council chairpersons have an opportunity to meet annually with the Director of Education and local school board trustees to identify issues of concern and to receive updates on matters such as the Board’s Strategic Plan and district initiatives.

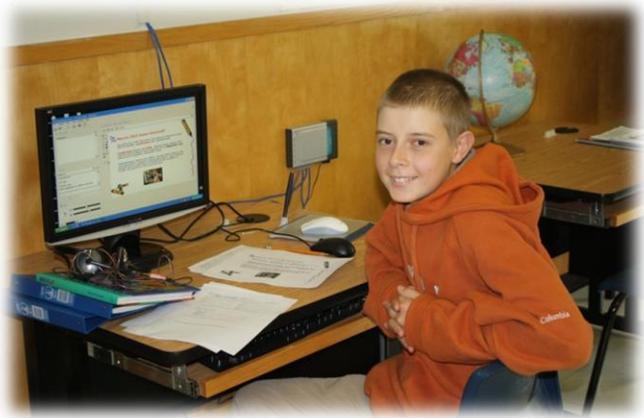


Centre for Distance Learning and Innovation (CDLI)

Nova Central School Board continues to partner with the *Centre for Distance Learning and Innovation* to deliver designated high school courses via distance technology. Students in a number of small, rural schools would otherwise not have the opportunity to enroll in specific courses such as Chemistry and Advanced Mathematics. The CDLI classroom is technologically advanced and provides a variety of content and ways for students to interact with teachers and each other.

In 2008-09, CDLI reported 486 course registrations for 290 different students in 35 schools throughout Nova Central School District, down slightly from the 522 course registrations in the school year 2007-08.

It is a policy of Nova Central School Board that courses are only offered through distance technology in circumstances where direct instruction is not possible.



Computers for Schools Programs

Computers for Schools refurbishes computers and related equipment donated by governments and businesses. These computers are distributed across Canada to schools, libraries and registered not-for-profit learning organizations. Nova Central School Board is an active partner with this organization and has significantly enhanced the technology capabilities in schools due to the donations received. In 2008-2009, approximately 750 P4-computer systems were provided to schools in Nova Central School District.

SERVICE CANADA

Nova Central School Board continues to participate in job training programs through Service Canada. These programs enable the district to support new and ongoing initiatives and to provide valuable training and work experience for participants. Throughout 2008-2009, several Job Creation Partnership (JCP) positions supported Computers for Schools, professional development for employees, safe and caring schools and human resource activities.

Central Regional Integrated Health Authority

Nova Central School Board works closely with *Central Health* to support the Healthy Students-Healthy Schools (HS HS) Initiative, which is part of the provincial government's Wellness Plan and promotes:

- Healthy eating
- Active living
- Being smoke free.

This partnership is strengthened through the involvement of the *Departments of Education and Health and Community Services* in healthy living initiatives.

The district has a School Health Promotion Liaison Consultant who oversees the HSHS Initiative. The district is implementing school food guidelines and supporting numerous activities to promote healthy food choices. Physical activity is increased via a jointly funded Physical Education Itinerant Teacher and Active Schools Program.



Canadian Heritage

Through Federal-Provincial funding, the district has enhanced the delivery of the French curriculum. Through the Canada-Newfoundland and Labrador Agreement for Minority-Language Education and Second Official Language Instruction (OLE), the district continues to receive funds to:

- ? Increase the number of students in French second language programs;
- ? Improve student achievement;
- ? Offer special student activities and training for teachers;
- ? Provide a French program specialist position;
- ? Hire French Immersion teacher aides; and,
- ? Provide general support to the delivery of French Second Language programs.

The district also participates in the National Odyssey program, and welcomes French language assistants to assist with program delivery. In 2008-09, students and teachers continued to access OLE funds for learning and development, and to subsidize class trips to French-speaking areas of Canada and to St. Pierre.

Department of Human Resources, Labour and Employment

A new regional career information officer position was introduced in September for Nova Central School District, through a partnership with the Department of Human Resources, Labour and Employment. This position is funded by the Department and is based at the district's regional office in Grand Falls-Windsor. The RCIO serves as a liaison between HRLE and the district and has responsibilities which include working with the school administrators, Career Education teachers and guidance counsellors to identify career development needs in our schools. Based on identified needs, strategies are developed which integrate current labour market information, career supports and services for each school.

Other Community Agencies

Nova Central School Board and many individual schools work with a variety of other community agencies to support programming for children and youth. Examples of such partnerships are:

- YMCA after-hours and child care programs
- Family Resource Programs
- Community Youth Networks
- Municipalities/recreation divisions
- Kids Eat Smart Foundation (breakfast and snack programs).

The Board also supports life-long learning and recognizes the importance of school facilities to the community at large, especially in rural areas. The district strives to ensure that school space is available and affordable for community-based programming, while balancing community access with educational requirements and the maintenance of its facilities.



OUTCOMES OF OBJECTIVES AND GOALS

Mission

By June 30, 2011, the Nova Central School Board has increased the number of students graduating with academic/honours certificates by five per cent in order to improve students' access to potential post-secondary opportunities requiring a high-school academic certificate.

Measure 1: Increase in percentage of certificates to improve access

Indicator: Comparison of the percentage of June 2006 academic/honours graduates to the June 2011 percentage of academic/honours graduates.

2008-2011 Strategic Plan

The strategic issues identified for 2008-2011 are a continuation of the Board's focus on improving student academic achievement. During the school year 2007-2008, consultations began with stakeholders to obtain input on strategic priorities. Feedback was obtained from district staff through a variety of methods, and school council consultations were held at nine different locations throughout the district. Board Trustees also participated in a strategic planning session.

The four governance issues prioritized for the Board's Strategic Plan 2008-2011 are:

Goal 1: By June 30, 2011, Nova Central School Board will have improved student achievement at the intermediate level.

Measure: Implementation of Plan

Indicators:

- Improved Criterion Reference Testing (CRT) results for Grade 9 students between June 2008 and June 2011
- Increased resources and supports for students in Grades 7-9
- Increased training in teaching strategies for teachers at the intermediate level.

Goal 2: By June 30, 2011, Nova Central School Board will have enhanced professional development to support student academic achievement, district leadership and employee growth.

Measure: Enhanced Professional Development

Indicators:

- Developed professional development plan for teaching staff, support staff and managers/administrators.
- Board approved Plan
- Increased professional development resources.

Goal 3: By June 30, 2011, Nova Central School Board will have improved the use of instructional time for all students.

Measure: Enhanced Use of Instructional Time

Indicators:

- Completed background report on district practices and best practices
- Improved guidelines for district schools on instructional time
- Implemented strategy for effective use of instructional time in Grades 7-12
- Implemented strategy for effective use of instructional time in Grades Kindergarten to 6.

Goal 4: By June 30, 2011, Nova Central School Board will have increased the number of skilled trades programs available in high schools.

Measure: Increased Number of Skilled Trades Programs

Indicators:

- Increased number of skilled trades programs in June 2011 compared with number in June 2008
- Increased teacher training and resources for skilled trades.



Issue 1: Student Academic Achievement

Nova Central School Board recognizes that student success results from a combination of factors including safe, healthy, supportive learning environments. Since it was established in 2004, the Board has implemented a number of resources at the primary-elementary level to improve student performance, as well as interventions at the high school level to help ensure that students can successfully complete academic Mathematics and English courses.

However, it is also recognized that students' choices and performance at the intermediate level have a direct impact on their ability to complete an academic program in high school, and the options available to them upon high school completion. The need to focus on the intermediate learning environment was raised by school administrators, school council chairs, teachers and the programs division staff. Research also shows that the learning needs of intermediate students are complex and that they require specific resources, supports and teaching strategies.

Through this Strategic Plan, the board will focus on the intermediate student and work to improve student performance in Grades 7-8-9. This goal also supports the strategic directions of the government.

Goal 1: By June 30, 2011, Nova Central School Board will have improved student achievement at the intermediate level.

Objective 1	Measure	Indicators
By June 30, 2009, Nova Central School Board will have developed a plan to improve student achievement at the intermediate level.	Approved plan	<ul style="list-style-type: none">• Established intermediate programs working group• Established baseline data• Developed plan• Board approved plan

Results and Benefits

The Programs Division facilitated the development of a plan to improve student academic achievement at the intermediate level. The Programs Specialist (Intermediate) led the initiative and considerable work was carried out during the Fall and Winter of the 2008-2009 school year.

Established Intermediate Programs Working Group

An *Intermediate Student Academic Achievement Working Group* was established, consisting of programs staff, school administrators and teachers with intermediate level responsibilities. The group met three times in 2008-2009 to provide input for the development of a plan, and to review and revise the draft plan.

Established Baseline Data

The District's Program Specialist (Intermediate) compiled quantitative and qualitative information on student academic achievement at the intermediate level.

- ▶ The Criterion Reference Testing (CRTs) results for Grade 9 students in the district in 2008 will serve as the baseline data to determine if there is improvement in academic performance by Grades 7-9 students.
- ▶ The Grade 6 students for the school year 2008-2009 will be tracked over 2008-2011 and will be the comparative group to determine if interventions are succeeding and student performance is improving.

Developed Plan

The Program Specialist (Intermediate), in consultation with other programs staff, drafted a plan to improve student academic achievement at the intermediate level, based on the work carried out over the Fall and Winter. The Plan was reviewed by all programs staff and the Intermediate Student Academic Achievement Working Group, and then submitted to the Assistant Director of Education (Programs). There was additional consultation with stakeholders prior to June, and suggested improvements to the Plan were incorporated where appropriate.

Board Approved Plan

The draft Plan was submitted to the Nova Central School Board in May, 2009 and was approved by way of motion at the June 23, 2009 regular meeting of the Board.

Comments

The Programs Division has prepared a comprehensive strategy "***Fostering Ownership of Students, Learning and Environment***" to improve student academic achievement at the intermediate level, in accordance with the Nova Central School Board's Strategic Plan 2008-2011. The plan was developed based on research which included:

- ▶ Parent focus groups
- ▶ Focus groups with intermediate students at seven schools and a focus group at another school with Level I students.
- ▶ A survey completed by 47 teachers with responsibilities at the Intermediate level.
- ▶ A literature review conducted by the Program Specialist (Intermediate) on the teaching and learning of young adolescents and their physical, emotional, social, intellectual, spiritual and moral development.

The data generated by the input from parents, students and teachers was presented to the district's program staff at a meeting, and was subsequently presented to school administrators at a conference. Both groups participated in analysis of the data and action planning.

The action items from both groups were summarized according to the following list:

- Changes from elementary grades
- Academic achievement and senior high course selection
- Career exploration
- Safe and caring environment
- Relevant and meaningful learning
- Opportunities for diverse learning
- Typical class
- Reasons students lose interest
- Keeping students interested
- The best and worst of school
- Teacher challenges
- Parents.

"Fostering Ownership of Students, Learning and Environment" includes a district plan, summary of district supports, and template for school development plans.

The strategy will be piloted in fourteen schools in the district next year. The schools selected to participate in the intermediate student achievement plan *pilot project*, beginning in September 2009, are:

- Region 1: Valmont Academy and Dorset Collegiate
- Region 2: Exploits Valley Intermediate and Botwood Collegiate
- Region 3: Leo Burke Academy
- Region 4: Lewisporte Academy, New World Island Academy, Fogo Island Central Academy and J.M. Olds Collegiate
- Region 5: St. Paul's Intermediate, Smallwood Academy, Glovertown Academy, Lester Pearson Memorial High School and Holy Cross School.

Approximately 1700 intermediate students will participate in the pilot project.

Objective 2:

By June 30, 2010, Nova Central School Board will have piloted a plan to improve student achievement at the intermediate level at a select number of schools.

MEASURE: Piloted Plan

INDICATORS:

- **Implemented pilot plan at selected schools**

Issue 2: Professional Development

Comprehensive professional development and training can support student academic achievement, improve the leadership capacity in the district and contribute to employee growth and satisfaction. This goal also supports the strategic directions of government.

Nova Central School Board recognizes the importance of providing quality professional development and training in specific areas such as:

- Orientation to the organization and to positions for new employees
- All aspects of curriculum
- Teaching strategies for the primary-elementary; intermediate and high school students
- Multi-age instruction
- Leadership and motivation
- Mandatory training (eg. Occupational Health and Safety)
- Legislation, policies and procedures
- Technology.

Furthermore, professional development was a theme identified by school council representatives and staff in the environmental scans conducted for the strategic plan.

Goal 2: By June 30, 2011, Nova Central School Board will have enhanced professional development to support student academic achievement, district leadership and employee growth.

Objective 1	Measure	Indicator
By June 30, 2009, Nova Central School Board will have established a long-term professional development plan for teaching staff, support staff and managers/administrators.	Professional Development Plan	<ul style="list-style-type: none"> ○ Reviewed existing district practices ○ Identified priority areas for professional development ○ Developed a professional development plan

Results and Benefits

Reviewed Existing District Practices

A review of professional development practices and needs for respective divisions began during the Fall of 2008. Evaluations from previous district professional development conferences were assessed and district managers were requested to provide feedback on training offered and potential gaps.

During the third quarter, four professional development conferences were held in Nova Central School District. The evaluations from the sessions were analyzed for feedback that would be beneficial in the drafting of a professional development plan for the district.

Support staff surveys were also developed and carried out, which gathered information on the needs that particular employee groups identify, as well as how best to offer the training.

Identified Priority Areas for Professional Development

Feedback from the various sources of information was reviewed by the respective managers for teaching and support staff. Strategies for delivering identified topics were also researched.

Employee groups to be trained are:

TEACHING STAFF	SUPPORT STAFF
<ul style="list-style-type: none"> ○ School administrators ○ Teachers ○ Student assistants ○ Senior education officers ○ Program specialists ○ Itinerants 	<ul style="list-style-type: none"> ○ Managers/school administrators* ○ Student assistants* ○ School secretaries ○ District administrative staff ○ Bus drivers ○ Mechanics ○ Custodians ○ Maintenance staff

** School administrators and student assistants are included in both categories. Most professional development for those employees is included as part of the plan for teaching staff, although they will also participate in some of the professional developed offered for support staff.*

Priorities for training for all employees were identified based on:

- District priorities
- Provincial priorities
- School growth and development plans
- Divisional work plans
- Professional growth plans of individual employees (and employee surveys).

Priorities for both groups of employees include mandatory/required training as well as other topics of interest such as curriculum integration, instructional strategies, leadership, policies and procedures, occupational health and safety and use of technology.

Developed a Professional Development Plan

In accordance with the Board’s Strategic Plan 2008-2011, a long-term professional development strategy was developed for all employee groups. Full and part-time employees are the primary targets for professional development. Where possible within the resources of the district, or where required, professional development opportunities will also be made available to casual staff.

The draft Professional Development Strategy was submitted to the Nova Central School Board in May, 2009 and was approved by way of motion at the June 23, 2009 regular meeting of the Board.

Comments

The purpose of all professional development implemented for district employees is to support the vision of the Nova Central School Board, that of.....

*“a community of learners achieving their highest potential in
a safe and caring environment.”*

A two-day, district-wide professional development conference will be held in Gander in October of 2009 for all employees. The conference will include keynote speakers, workshops and break-out sessions on topics identified through the professional development plan.

Objective 2:

By June 30, 2010, Nova Central School Board will have begun to implement a professional development plan for all teaching staff.

MEASURE: Implemented professional development plan for all teaching staff

INDICATORS:

- **Continued to identify areas for professional development**
- **Begun to Implement professional development plan**

Issue 3: Effective Use of Instructional Time

Schools are the primary delivery agents for a broad range of educational services and programs intended to ensure that a student’s cognitive, social and physical development is supported. In many cases, schools partner with other agencies to provide such services and programs. However, there are incredible demands placed on schools and class time during the school year, from many different sources and for many different purposes. This goal also supports the strategic directions of the government.

Nova Central School Board recognizes the importance of providing a holistic learning environment for all students. However, it also wants to ensure that curriculum outcomes are covered and that instructional time is maximized.

Goal 3: By June 30, 2011, Nova Central School Board will have improved the use of instructional time for all students.

Objective 1	Measure	Indicator
By June 30, 2009, Nova Central School Board will have researched district practices and best practices regarding use of instructional time, and developed guidelines for district schools to maximize use of instructional time.	Guidelines for use of instructional time	<ul style="list-style-type: none">○ Completed background report on district practices and best practices○ Completed guidelines for district schools on instructional time.

Results and Benefits

Completed Background Report on District Practices and Best Practices

The background report on district practices and best practices has not yet been completed. Research began on district practices regarding use of instructional time in the 2008-2009 school year. A ‘use of instructional time’ survey was developed and introduced to schools. School administrators completed the surveys over a period of time during the school year and submitted them to the relevant Senior Education Officer (Programs). The Senior Education Officers monitored the use of instructional time within their clusters of schools with the purpose of compiling data for analysis.

It was identified that there are significant variances at the school level regarding what is considered to be ‘instructional’ time. Many variables affect instructional time in schools including student absenteeism, weather, special events, external presenters, professional development days and field trips.

Although much information has been gathered, additional data is required in order to finalize the report on district practices and best practices. It is expected that the report will be finalized by June 2010.

Completed Guidelines for District Schools on Instructional Time

By the end of June 2009, specific guidelines had been developed by the district for the protection of instruction time. Schools have been provided with guidelines which address the management of requests from external agencies and student absenteeism.

- ▶ The Assistant Director of Education (Programs) began to manage requests from external agencies and individuals for access to student or teacher time at district schools over the past year, and tracked the number and types of requests received from outside entities. Guidelines were subsequently developed which provided general parameters for having external agencies in district schools and more specifically limited presentations by external agencies during instructional time to topics covered in the curriculum,
- ▶ The Senior Education Officers monitored the school reports on the use of instructional time and all schools reported to the SEOs on the days when they were not open for instruction.
- ▶ The Nova Central School District *Student Attendance Protocol* has been revised and is now being used by all schools. The protocol is intended to reduce absenteeism and maximize student participation in class, and it includes guidelines for schools to follow with students and their families where chronic absenteeism issues are identified.
- ▶ Schools analyzed their schedules to maximize instructional time, as part of their school growth and development plans. The overall time for instruction is now taken into consideration when schools are planning professional development days and extra-curricular activities.

Comments

The Programs Division staff are now working with schools to develop strategies, as part of school development plans, to address use of instructional time. These strategies are intended to improve consistency in defining instructional time and in achieving a balance between curriculum-related instruction and other activities.

Objective 2:

By June 30, 2010, Nova Central School Board will have implemented a strategy to ensure effective use of instructional time for students in Grades 7 to 12.

MEASURE: Implemented Strategy

INDICATORS:

- **Analyzed data and feedback from implementation of guidelines in schools in 2008-2009**
- **Developed and implemented district policy regarding effective use of instructional time**
- **Developed and implemented use of instructional time strategy for grades 7 - 12**

Issue 4: Enhanced Supports for Skilled Trades Programming

The Department of Education has provided the equipment to first pilot and then expand a skilled trades program in high schools across the province. Nova Central School Board recognizes the importance of offering a varied curriculum at the high school level and affording students the opportunity to experience different possibilities for career choices.

The Nova Central School Board intends to ensure that opportunities for implementation of skilled trades programs in the district are maximized and that the required infrastructure is established where possible. Skilled trades programs introduce students to the technological design process and production using computer hardware and software, as well as practical application of construction design methods.

Feedback on the initial pilot project was very positive, and school council representatives and school staff members expressed significant interest in the program during consultations on the Board's Strategic Plan. This goal also reflects the strategic direction of government to support a qualified and skilled workforce to meet the province's skilled labour demands.

Goal 4: By June 30, 2011, Nova Central School Board will have increased the number of skilled trades programs available in high schools.

Objective 1	Measure	Indicator
By June 30, 2009, Nova Central School Board will have established nine new skilled trades programs in district high schools.	Increased number of skilled trades programs	<ul style="list-style-type: none"> ○ Increased number of skilled trades programs in June 2009 compared with the number in June 2008. ○ Increased teacher training and resources for skilled trades.

Results and Benefits

Increased Number of Skilled Trades Programs in June 2009 Compared with the Number in June 2008.

There were nine skilled trades programs offered in Nova Central School District during the 2007-08 school year. The 2008-2011 Strategic Plan targeted the provision of an additional nine programs by the end of the 2008-09 school year. As of June 30, 2009 an additional ten programs for approved school sites were in operation, bringing the total to 19 programs by the end of the 2008-2009 school year. Upgrades of infrastructure to support the delivery of the Skilled Trades curriculum in those schools continued in 2009.

Increased Teacher Training and Resources for Skilled Trades

Additional in-services were offered through the Department of Education and the district office for teachers of the Skilled Trades curriculum in 2008-2009:

- ▶ A session was held in St. John's in November for teachers new to the program and teaching at schools where Skilled Trades was being offered for the first time. The training included a program overview, curriculum guides and hands-on practice.
- ▶ Also in November, a session was offered in Gander for Skilled Trades teachers on First Aid, program orientation and Occupational Health and Safety issues.
- ▶ A training session was offered for the Skilled Trades teachers on the west side of the district during the professional development shutdown day held in Grand Falls-Windsor.

Comments

The target number of Skilled Trades Programs to be offered in the district by June 30, 2011 is twenty-two.

The target number of programs to be offered by June 30, 2009 has been exceeded (19 programs have been established; the target number was 18).

The Program Specialist (ICT/e-learning) has primary responsibility for overseeing the implementation of the skill trades programs in individual schools. School administrators indicate their interest in offering skilled trades, and then programs division and maintenance staff assess the infrastructure requirements for each school. Work on the designated classrooms in the approved schools began during the summer of 2008.

The 19 schools where a Skilled Trades program is now offered are:

1. Baie Verte Collegiate
2. Lester Pearson Memorial High (Wesleyville)
3. Glovertown Academy
4. Bay D'Espoir Academy
5. Gill Memorial Academy (Musgrave Harbour)
6. Leo Burke Academy (Bishop's Falls)
7. Lakewood Academy (Glenwood)
8. Point Leamington Academy
9. Cape John Collegiate (La Scie)
10. Exploits Valley High School (Grand Falls-Windsor)
11. Fogo Island Central Academy
12. Gander Collegiate
13. J.M. Olds Collegiate (Twillingate)
14. Jane Collins Academy (Hare Bay)
15. King Academy (Harbour Breton)
16. MSB Regional Academy (Middle Arm)
17. Botwood Collegiate
18. Fitzgerald Academy (English Harbour West)
19. Pheonix Academy (Carmanville)

Two Skilled Trades programs are planned for next year and the infrastructure for one program has been completed. Work on a second site is continuing. Information is currently being gathered on the work required to establish Skilled Trades programs at several other schools.

Objective 2:

By June 30, 2010, Nova Central School Board will have established two additional skilled trades programs in district high schools.

MEASURE: Increased Skilled Trades Programs in high schools

INDICATORS;

- **Increased number of Skilled Trades Programs in June 2010 compared with June 2009**
- **Increased teacher training and resources for Skilled Trades**

HIGHLIGHTS AND ACCOMPLISHMENTS

Programs

Other activities carried out in the district supported student academic achievement, quality teaching and learning environments, and safe and caring schools. They also supported the strategic directions of government as communicated to the Board by the Minister of Education.

Student Academic Achievement

- ▶ There were three new Senior Education Officer positions approved by the Department of Education for the Programs Division, bringing the total number to six for the school year 2008-2009. Five positions are assigned to clusters of schools to support school growth and development and student academic achievement. A sixth position has responsibility for *Student Support Services*. This new structure has improved the level of support for schools by the district office.
- ▶ ***Fostering Ownership of Students, Learning and Environment***, a plan to improve student academic achievement at the Intermediate level, was developed.
- ▶ The number of Skilled Trades programs in the district high schools was increased.
- ▶ A cost-share program was implemented for primary-elementary schools, for the purchase of children's literature. Forty schools participated.
- ▶ The number of *Smart Boards*, an interactive technology to support student learning, has been increased substantially in schools, with plans to further increase the number in the coming year.
- ▶ In addition to the new computers provided to schools through the *Computers for Schools Program*, 560 computers were provided to schools by the Department of Education, as part of the replacement program for computers used by students.
- ▶ The district implemented new curriculum approved by the Department of Education:
 - Senior High: Skilled Trades (1201); Design and Fabrication (1202); Environmental Sciences (3205)
 - Intermediate: Science, Grade 8 (French and English)
 - Elementary: Francais, Grades 4-6
 - Primary: Religious Education (Kindergarten; Grade 3); Art (Grades 2, 3)
 - New Learning Resources: Core French, Grades 7-9 (reading supports).

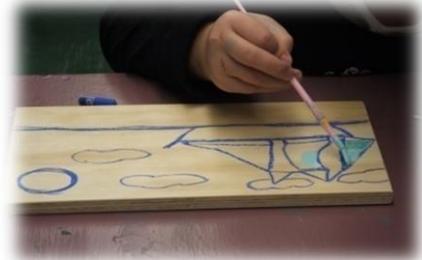
- A number of exciting **curricular, co-curricular and extra-curricular activities** enhanced student learning and school culture.....

The focus on Mathematics continues with Math Challenges; Senior High Math League Competitions; a Graphics Design Contest; the Grade 6 Math Challenge; and, Math Days including 'Family' Math Days and the 'Amazing Math Race'.

Thirty schools also received funding from the provincial Mathematics initiative to host Math events.



- The tradition of Fine Arts Festivals continued in 2008-2009, with strong student participation at the local and regional music and drama festivals. 2008-2009 was also the third year of implementation of the **Cultural Connections Strategy**, a provincial strategy supporting student travel to performances and exhibits, a visiting artists' program, special projects, a traditional music initiative and the purchase of equipment.



- Local and district Science and Heritage Fairs featured outstanding entries by students from schools throughout the district.
- Numerous students throughout the district participated in public speaking events at local, regional, district and provincial levels.



- The French curriculum was enhanced through a variety of initiatives, including the Intensive Core French Winter Camps held at Max Simms Camp. Students from six schools participated in the camps. There were also a number of student groups that travelled to St. Pierre.
- A *Healthy Students-Healthy Schools* Summit was held in Gander for almost 100 teachers and students.

Many schools in our district have hosted or participated in invitational sporting events and *School Sport Newfoundland and Labrador* events at the zone, regional and provincial levels.

Non-competitive events linked to *Participation Nation* have also been held throughout the district.

The boys' volleyball and basketball teams from Gander Collegiate also travelled to Cuba for competitions during the Easter Break.



School Growth and Development

Each school in the district is expected to develop a long-term *School Growth and Development Plan*, with goals and intended outcomes. All schools in our district, in consultation with the respective Senior Education Officer, continued to develop, refine and implement their plans, which set priorities related to student achievement and school climate and culture. External reviews were also carried out at a number of schools in 2008-2009 as part of the school development process.

Student Support Services

- The district assumed responsibility from the Department of Education for the allocation of all student assistant time.
- With the support of a district Itinerant Teacher, almost 40 schools are implementing *Positive Behaviour Intervention Supports* (PBIS).
- An Inclusive Education Pilot Project was introduced in four schools. An additional four schools 'shadowed' the pilot schools and it is expected that as many as 16 schools will be implementing the Inclusion Model in the next school year.
- Assistive technologies were introduced for Special Education teachers. These are compensatory devices to aid students with exceptionalities.



- ▶ Distance therapy (Speech Language Pathology) via videoconferencing was piloted with a student this year. This may be an additional tool to enhance SLP therapy in some circumstances for students in remote schools.
- ▶ Guidance Counsellors developed guidance program plans for each school, in line with school growth and development plans.
- ▶ A new method of allocating Special Education teachers to schools was introduced this year. The Department of Education now provides a block allocation to school districts. In turn, the school districts are each responsible for allocating the resources to schools. Previously, only non-categorical Special Education teachers (teachers for students with mild to moderate special needs) were block allocated to districts and the Special Education teachers for students with severe needs were approved and allocated directly by the Department of Education.

Professional Development

Professional development was an integral part of moving forward with various initiatives in the district. There were numerous curriculum-related workshops offered at both the district and regional offices, as well as on site at schools throughout the district.

Programs staff visited classrooms to work individually with teachers and students, especially with new teachers and regarding new curriculum.

- ▶ There were three school administrators' conferences held during 2008-2009, with a focus on student academic achievement and differentiated learning.
- ▶ Four professional development conferences were held for all staff from schools in Springdale, Grand Falls-Windsor, Lewisporte and Gander. Approximately 850 employees participated in 50 sessions.
- ▶ A teachers' *Small Schools Symposium* was held in October 2008.
- ▶ A provincial *Intensive Core French Immersion Institute* was held in Twillingate in the Fall of 2008.

Human Resources

- ▶ In 2008-2009 the district began applying the new teacher allocation formula, announced in March 2008 by the Minister of Education. Rather than a formula based on student population, the new method is based on the premise of equality in education for all students in the province.
 - There is now a limit on class sizes from Kindergarten to Grade 9 that will be phased in over three years, starting with Grades 4 and 7 in 2008-2009.
 - Specialists are now allocated to all grade levels at a ratio of 1 to 175 students.
 - Learning resource specialists are now allocated at a ratio of 1 to 750 students.
 - Administrative time for principals was increased.
- ▶ New three-year Collective Agreements were successfully negotiated by the Province and school boards, with teachers, student assistants and support staff.

Finance and Administration

Maintenance and Facilities Management

- ▶ Significant maintenance work was completed in the last school year, including air quality remediation, fire and life safety improvements, roofing replacements, parking lot assessments, kitchen upgrades and skilled trades infrastructure.
- ▶ Enhanced inspections were completed on 17 schools. The enhanced school inspection program is a more comprehensive version of the annual inspection process. Schools where enhanced inspections were completed are:
 - Avoca Collegiate (Badger)
 - Cape John Collegiate (La Scie)
 - Fogo Island Central Academy
 - Green Bay South Academy (Robert's Arm)
 - Greenwood Academy (Campbellton)
 - Hillview Academy (Norris Arm)
 - J.M. Olds Collegiate (Twillingate)
 - John Watkins Academy (Hermitage)
 - King Academy (Harbour Breton)
 - Lester Pearson Memorial High School (Wesleyville)
 - Lewisporte Academy
 - Lewisporte Middle School
 - Lewisporte Collegiate
 - Lumsden Academy
 - Memorial Academy (Botwood)
 - Point Leamington Academy
 - Twillingate Island Elementary.

- ▶ Site preparation continued for the construction of a new school for the Baie Verte Peninsula, and it is expected that the tender will be called for the construction early in the new school year.
- ▶ Hazardous materials assessments were completed in all district schools.

Technology

- ▶ New security measures were introduced to protect personal and confidential information, in accordance with the *Access to Information and Protection of Privacy Legislation*.
- ▶ The district has introduced new human resources information management software, so that more human resource functions can be managed electronically.
- ▶ A new public website was developed for the district.

Student Transportation

- ▶ A new foreman structure for the district was implemented, with foremen overseeing board-owned bussing in eight areas of the district.
- ▶ A bus safety video was developed and produced, for use in evacuation drills with students and bus driver training.
- ▶ A student transportation policy and several supplementary policies were developed and approved in the past school year.
- ▶ Three new school buses were purchased for use in the district, and are currently in operation in Gander, Grand Falls-Windsor and Springdale.



Finance

Please refer to Finance and Operations, page 32.

OPPORTUNITIES AND CHALLENGES

Opportunities for 2009-2010

For 2009-2010, the Nova Central School Board looks forward to building on the work carried out in the past school year:

- ▶ Supporting the implementation of school growth and development plans.
- ▶ Increasing Skilled Trades programming in high schools.
- ▶ Strengthening the resources for the Intermediate student.
- ▶ Enhancing professional development for all teaching and support staff.
- ▶ Creating better learning environments for all students with the focus on inclusive education and differentiated instruction.
- ▶ Expanding technology in the classroom (e.g. Smart Boards).

Additional funding from the Department of Education has also enabled the district to complete extensive remedial and renovation work on school buildings, and to improve infrastructure for the delivery of programs (eg. Skilled Trades) and services (eg. food services). These improvements will enhance programs and services in many schools for the 2009-2010 school year.

Challenges for 2009-2010

Despite a good year in 2008-2009, and an optimistic outlook for the coming school year, the Board recognizes that there are significant challenges facing the organization. They include:

- ▶ The geography of the district provides many challenges. The size of the district, the distance between schools and between the district/regional offices and schools requires significant travel by district staff. Winter weather compounds the problem.
- ▶ Although the decline has slowed, our student population continues to drop. This presents ongoing challenges related to the delivery of curriculum and the provision of other services.
- ▶ Staff recruitment presents ongoing issues. For example, recruiting qualified teachers for Intensive Core French or French Immersion is a significant challenge. Filling teaching and support positions in rural areas can be very difficult. The number of staff retirements each year contributes to the challenge of recruiting and retaining qualified staff for all positions.

FINANCES AND OPERATIONS

Figure 1 provides an overview of the total expenditures by major category for the year ending June 30, 2009. Included in the expenditures are Salaries and other fixed costs such as electricity, fuel, telephone, municipal service fees, transportation and capital expenditures.

Figure 1: Major Expenditures (Including Salaries)

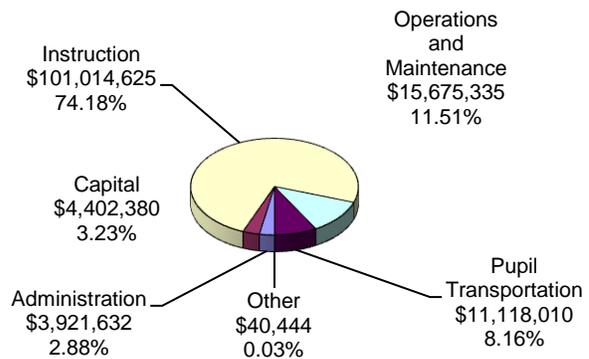
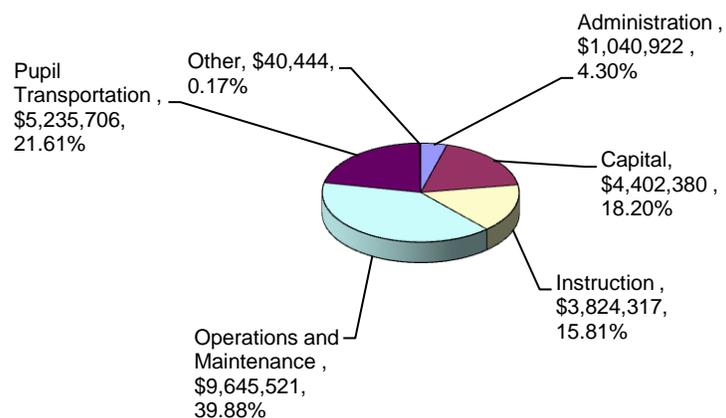


Figure 2 provides an overview of the same period less salary expenditures of \$111,983,136 consisting of \$97,190,308 for instructional salaries and \$14,792,828 for non-instructional salaries.

Figure 2: Expenditures (Excluding Salaries)



SUMMARY

This annual report provides an opportunity to reflect on the accomplishments of the first year of the Board's Strategic Plan for 2008-2011, and to outline the directions for the work to be undertaken in 2009-2010.

The Nova Central School Board is pleased with the results of the past year and what has been accomplished during the mandate of the current school board. The new Strategic Plan continues the emphasis placed on student achievement and the provision of quality education. Over the coming year a new plan for Intermediate students will be piloted in 14 schools, a professional development strategy will begin rolling out for teaching and support staff, guidelines will be implemented to improve use of instructional time and the number of Skilled Trades programs will be increased in district high schools.



Appendix A

Nova Central School District Board Members and Board Committees 2008-2009

Board of Trustees 2008-09

Mr. Thomas Kendell 75 Southcott Drive Grand Falls-Windsor, NL A2A 2P2	Mr. Peter Budgell 13 Main Street Bishop's Falls, NL A0H 1C0	Ms. Kim Cheeks 25 Alcock Crescent Gander, NL A1V 1K3
Mr. John George P. O. Box 382 Harbour Breton, NL A0H 1P0	Mr. Peter Gibbons P. O. Box 73 Lumsden, NL A0G 3E0	Mr. Newman Harris P. O. Box 23 Summerford, NL A0G 4E0
Mr. Hubert Langdon P. O. Box 28 English Harbour West, NL A0H 1M0	Mr. Kerry Noble 131 Memorial Drive Gander, NL A1V 1A9	Mr. Scott Pritchett P. O. Box 28 Gambo, NL A0G 1T0
Ms. Ann Sparkes 58 Circular road Springdale, NL A0J 1T0	Mr. George Tiller 5 Centennial Drive Lewisporte, NL A0G 3A0	Ms. Audrey Whiteway General Delivery Aspen Cove, NL A0G 1A0
Dr. Greg Woolfrey 224 Grenfell Heights Grand Falls-Windsor, NL A2A 2J2	Mr. Robert Hannaford P. O. Box 2017 Northern Arm, NL A0H 1B0	

Board Committee Representatives 2008-2009

Executive Committee

Mr. Thomas Kendell, Board Chair
Mr. John George, Vice Chair
Mr. Scott Pritchett, Member at Large
Mr. Hubert Langdon, Member at Large
Mr. Kerry Noble, Member at Large

Finance & Property Committee

Mr. Robert Hannaford, Committee Chair
Dr. Greg Woolfrey
Mr. Peter Budgell

Communications Committee

Ms. Ann Sparkes, Committee Chair
Mr. Newman Harris
Mr. George Tiller

Policy Committee

Mr. Hubert Langdon, Committee Chair
Mr. George Tiller
Ms. Kim Cheeks

Teacher Liaison Committee

Mr. Kerry Noble, Trustee
Ms. Audrey Whiteway, Trustee
Mr. Peter Gibbons, Trustee
Ms. Ann Sparkes, Trustee

ENROLLMENT BY SCHOOL AGR 2008																	
	K	1	2	3	4	5	6	7	8	9	Level 1	Level 2	Level 3	Level 4	Ttl 08	Ttl 07	Diff.
A.R. Scammell Academy	1	2	1	2	1	2	2	4	1	2	3	2	5	0	28	31	-3
Avoca Collegiate	9	10	8	10	11	7	8	4	0	7	0	0	0	0	74	67	7
Baie Verte Academy	21	21	25	21	24	26	38	0	0	0	0	0	0	0	176	174	2
Baie Verte Collegiate	0	0	0	0	0	0	0	30	43	35	43	35	33	1	220	230	-10
Bay d'Espoir Academy	16	22	14	24	13	26	21	25	19	25	27	21	37	0	290	280	10
Bayview Primary	1	3	1	2	0	0	0	0	0	0	0	0	0	0	7	9	-2
Botwood Collegiate	0	0	0	0	0	0	0	54	54	61	72	59	38	5	343	337	6
Brian Peckford Elementary	12	13	11	12	0	0	0	0	0	0	0	0	0	0	48	50	-2
Cape John Collegiate	0	0	0	0	0	0	0	20	22	21	30	25	18	2	138	137	1
Centreville Academy	8	12	12	10	9	20	6	16	9	0	0	0	0	0	102	100	2
Charlottetown Elem.	2	8	3	2	0	0	0	0	0	0	0	0	0	0	15	17	-2
Cottrell's Cove Academy	2	0	2	1	0	1	5	3	4	1	5	3	2	0	29	30	-1
Deckwood Elementary	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5	-5
Dorset Collegiate	0	0	0	0	0	0	0	31	26	30	34	29	24	0	174	175	-1
Exploits Valley High	0	0	0	0	0	0	0	0	0	0	144	165	201	8	518	574	-56
Exploits Valley Intermediate	0	0	0	0	0	0	0	140	159	161	0	0	0	0	460	446	14
Fitzgerald Academy	13	7	13	16	8	12	14	22	14	17	21	22	21	0	200	227	-27
Fogo Central Academy	24	18	14	18	22	17	21	20	18	33	28	26	24	1	284	299	-15
Gander Academy	134	135	128	118	133	127	127	0	0	0	0	0	0	0	902	879	23
Gander Collegiate	0	0	0	0	0	0	0	0	0	0	119	118	113	15	365	383	-18
Gill Memorial Academy	11	8	9	15	12	5	16	6	10	7	15	10	11	0	135	137	-2
Glovertown Academy	22	20	23	29	25	27	26	34	34	31	47	29	34	1	382	390	-8
Green Bay South Academy	9	12	19	23	29	28	30	0	0	0	0	0	0	0	150	159	-9
Greenwood Academy	12	12	18	20	14	23	14	17	21	29	0	0	0	0	180	184	-4
H.L. Strong Academy	0	0	0	1	0	1	1	0	0	0	2	1	0	0	6	9	-3
Helen Tulk Elementary	31	27	29	30	43	34	32	0	0	0	0	0	0	0	226	242	-16
Heritage Academy	2	1	3	4	0	0	0	0	0	0	0	0	0	0	10	10	0
Hillside Elementary	18	14	13	17	20	16	16	0	0	0	0	0	0	0	114	113	1
Hillview Academy	12	14	8	9	10	12	13	12	10	10	0	0	0	0	110	103	7
Holy Cross School	12	9	6	4	7	10	7	3	7	11	16	9	18	1	120	133	-13
Indian River Academy	28	47	33	39	38	41	31	0	0	0	0	0	0	0	257	259	-2
Indian River High	0	0	0	0	0	0	0	39	50	46	50	47	42	11	285	290	-5
J.M. Olds Collegiate	0	0	0	0	0	0	0	20	29	27	30	25	30	1	162	185	-23
Jane Collins Academy	0	0	0	0	0	0	0	0	0	31	30	33	38	0	132	148	-16
John Watkins Academy	7	6	4	9	4	9	7	8	4	5	8	9	6	0	86	95	-9

King Academy	0	0	0	0	0	0	0	21	22	26	28	24	23	0	144	142	2
Lakeside Academy	4	4	6	8	9	6	8	6	8	7	8	7	2	3	86	88	-2
Lakewood Academy	12	18	19	23	12	16	10	19	14	17	16	15	15	0	206	210	-4
Leading Tickles Elementary	3	2	3	4	0	0	0	0	0	0	0	0	0	0	12	12	0
Leo Burke Academy	0	0	0	0	0	0	0	40	38	32	36	40	59	1	246	266	-20
Lester Pearson High	0	0	0	0	0	0	0	17	23	33	45	37	53	3	211	228	-17
Lewisporte Academy	50	48	46	50	61	53	54	56	50	47	0	0	0	0	515	504	11
Lewisporte Collegiate	0	0	0	0	0	0	0	0	0	0	92	101	93	0	286	308	-22
Long Island Academy	0	0	0	0	1	0	2	1	2	2	0	3	1	0	12	12	0
Lumsden Academy	7	15	5	9	8	5	8	7	10	10	0	0	0	0	84	87	-3
MSB Regional Academy	13	8	11	14	11	12	11	13	22	18	12	18	28	0	191	203	-12
Memorial Academy, Botwood	32	54	43	54	54	55	55	0	0	0	0	0	0	0	347	355	-8
Memorial Academy, Wesleyvill	18	17	18	15	29	14	24	0	0	0	0	0	0	0	135	129	6
Millcrest Academy	0	0	0	0	116	95	103	0	0	0	0	0	0	0	314	291	23
New World Island Academy	30	31	17	31	35	37	33	32	37	46	47	39	31	0	446	454	-8
Phoenix Academy	22	13	19	31	9	20	11	20	22	29	28	24	21	0	269	268	1
Point Leamington Academy	3	6	4	4	13	11	7	12	7	9	13	11	14	0	114	119	-5
Riverwood Academy	24	14	21	26	23	32	21	24	23	24	20	34	22	1	309	316	-7
Sandstone Academy	4	1	5	4	1	1	5	0	0	0	0	0	0	0	21	19	2
Smallwood Academy	16	17	24	13	14	23	22	27	26	22	37	35	27	3	306	321	-15
Sprucewood Academy	27	37	35	44	55	51	55	0	0	0	0	0	0	0	304	316	-12
St. Gabriel's All Grade	0	0	2	1	1	0	2	2	2	2	1	0	5	0	18	21	-3
St. Joseph's Elementary	15	14	16	16	23	28	22	0	0	0	0	0	0	0	134	138	-4
St. Paul's Intermediate	0	0	0	0	0	0	0	133	103	124	0	0	0	0	360	323	37
St. Peter's All Grade	0	0	0	1	0	1	1	1	2	1	0	1	1	0	9	10	-1
St. Peter's Academy	1	5	2	2	5	2	2	2	3	7	4	0	6	1	42	36	6
St. Stephen's All Grade	0	1	0	1	3	0	2	1	3	3	0	3	2	1	20	27	-7
Twillingate Elementary	17	16	19	19	29	23	27	0	0	0	0	0	0	0	150	156	-6
Valmont Academy	12	7	4	10	7	13	8	12	13	12	18	12	10	1	139	140	-1
Victoria Academy	3	4	4	0	3	4	3	2	0	1	0	1	3	0	28	35	-7
William Mercer Academy	17	17	19	14	22	17	18	11	17	0	0	0	0	0	152	155	-3
Woodland Primary	111	103	100	91	0	0	0	0	0	0	0	0	0	0	405	402	3
	848	873	839	921	967	963	949	967	981	1062	1129	1073	1111	60	12743	12998	-255

NOVA CENTRAL SCHOOL DISTRICT
AUDITORS' REPORT
FINANCIAL STATEMENTS - JUNE 30, 2009

NOVA CENTRAL SCHOOL DISTRICT

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June 30, 2009

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AUDITORS' REPORT

To the Members of the **Nova Central School District**

We have audited the balance sheet of the current and capital funds of the **Nova Central School District** as at June 30, 2009, and the related statements of current revenues, expenditures and Board deficiency, and statement of changes in capital fund position for the year then ended. These financial statements are the responsibility of the Board's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the Board as at June 30, 2009, and the results of its operations and the changes in its capital financial position for the year then ended in accordance with the basis of accounting and as explained in Note 1 to the financial statements, which is in compliance with reporting requirements established for school boards in the Province of Newfoundland and Labrador by the Department of Education.

As required by Section 66(2) of the Schools Act, 1997, we report that all employees collecting, receiving and depositing cash are adequately bonded.

These financial statements, which have not been, were not intended to be, prepared in accordance with Canadian generally accepted accounting principles, are intended for the information and use of the Board and the Province of Newfoundland and Labrador and may not be appropriate for any other purpose.

Walters Hoffe
Chartered Accountants

Gander, Newfoundland

October 30, 2009

Nova Central School District

Balance Sheet

Year ended June 30

2009

2008

Assets

Current Assets

Cash (Supp. Info 1)	5,540,847	\$ 3,557,619
Accounts Receivable (Note 2)	12,917,811	12,739,626
Inventory, at cost	-	5,723
Prepaid Expenses (Supp. Info 3)	432,517	339,388
Total Current Assets	<u>18,891,175</u>	<u>16,642,356</u>

Restricted Cash - Scholarship Contributions	666,134	659,192
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Property and Equipment (Sch. 8)	<u>186,026,712</u>	<u>183,131,606</u>
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	<u>\$ 205,584,021</u>	<u>\$ 200,433,154</u>
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Liabilities and Board Equity

Current Liabilities

Bank indebtedness (Note 3)	-	\$ -
Accounts Payable and Accruals (Note 4)	16,581,656	14,943,753
Current Maturities (Sch. 9B)	1,220,741	1,226,743
Total Current Liabilities	<u>17,802,397</u>	<u>16,170,496</u>

Scholarship Contributions	666,134	659,192
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Long Term Debt (Sch. 9)	6,408,491	7,629,557
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Accrued Support Staff Severance	2,946,438	2,851,757
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Accrued Teacher Severance	18,183,084	17,531,326
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Board Equity

Investment in Capital Assets (Note 6)	178,397,486	174,275,313
Board Deficiency (Note 8)	(18,820,009)	(18,684,487)

Total Board Equity	<u>159,577,477</u>	<u>155,590,826</u>
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Commitments (Note 7)		
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	<u>\$ 205,584,021</u>	<u>\$ 200,433,154</u>
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Approved: John George Chairperson

Hubert Lopez Treasurer

See accompanying notes.

**Nova Central School District
Statement of Current Revenues, Expenditures and
Board Deficiency**

Year Ended June 30	2009	2008
Current Revenues (Schedule 1)		
Local Taxation		
Provincial Government Grants	\$ 129,262,585	\$ 121,082,920
Donations		
Ancillary Services	36,000	40,920
Miscellaneous	2,987,697	1,147,928
	<u>\$ 132,286,282</u>	<u>\$ 122,271,768</u>
Current Expenditures		
Administration (Schedule 2)	\$ 3,921,632	\$ 3,319,980
Instruction (Schedule 3)	101,014,625	94,584,630
Operations and Maintenance (Schedule 4)	15,675,335	13,656,450
Pupil Transportation (Schedule 5)	11,118,010	10,703,414
Ancillary Services (Schedule 6)	39,117	37,450
Interest Expense (Schedule 9C)	1,327	8,933
Miscellaneous Expenses (Schedule 7)	-	-
	<u>131,770,046</u>	<u>122,310,857</u>
23 111		
Excess (Deficiency) of Revenue over Expenditure Before Teacher Severance, Summer Pay and Transfer to Capital	\$ 516,236	\$ (39,089)
Teacher Severance	(651,758)	(190,731)
Teacher Summer Pay	-	-
Transfer to Capital	-	-
Net Increase (Decrease) in Board Equity	\$ (135,522)	\$ (229,820)
Board Deficit, beginning of period	<u>(18,684,487)</u>	<u>(18,454,667)</u>
Board Deficit, end of period	<u>\$ (18,820,009)</u>	<u>\$ (18,684,487)</u>

See accompanying notes.

**Nova Central School District
Statement of Changes in Capital Fund**

Year ended June 30	2009	2008
70 Capital Receipt		
71 Proceeds from Bank Loans		
011 School Construction	\$ -	\$ -
012 Equipment		
013 Service Vehicles	-	11,694
014 Pupil Transportation		-
015 Other - Energy Performance Contracting		
72 Department of Education Grants		
011 School Construction and Equipment	4,293,110	6,519,914
012 Other		275,414
73 Donations		
011 Cash Receipts	-	-
012 Non-Cash Receipts	-	-
013 Restricted Use	-	-
74 Sale of Capital Assets Proceeds		
011 Land		
012 Buildings		
013 Equipment		500
014 Service Vehicles	1,151	
015 Pupil Transportation Vehicles	2,425	
016 Other		
75 Other Capital Revenues		
011 Interest on Capital Fund Investments		
012 Premiums on Debentures		
013 Recoveries of Expenditures	53,462	290,329
015 Insurance Proceeds		
017 Miscellaneous-Energy Grant	52,232	
Total Capital Receipts		
77 Transfer from Reserve Account		
78 Transfer to/from Current Fund		
	<u>\$ 4,402,380</u>	<u>\$ 7,097,851</u>

See accompanying notes.

Nova Central School District
Statement of Changes in Capital Fund (cont'd)

Year ended June 30	2009	2008
80 Capital Disbursements		
81 Additions to Property and Equipment		
011 Land and Sites	\$ 287,019	\$ 15,564
012 Buildings	3,329,807	6,127,506
013 Furniture and Equipment - School	522,234	431,695
014 Furniture and Equipment - Other	217,150	27,807
015 Services Vehicles	30,843	11,694
016 Pupil Transportation		275,414
017 Other		
82 Principal Repayment of Loans		
011 School Construction	-	191,815
012 Equipment		
013 Services Vehicles	15,327	16,356
014 Other		
83 Miscellaneous Disbursements		
013 Other		
Total Capital Disbursements	<u>\$ 4,402,380</u>	<u>\$ 7,097,851</u>

See accompanying notes.

Nova Central School District Notes to the Financial Statements

June 30, 2009

1. Summary of Significant Accounting Policies

The accompanying financial statements have been prepared on a fund accounting basis which is generally accepted for School Boards. Fund accounting can be defined as "accounting procedures in which a self-balancing group of accounts is provided for each fund." It is customary for School Boards to account separately for the current and capital funds.

A summary of significant accounting policies adopted by the Board, relating to their use of fund accounting, is as follows:

- a) Grants received by the Board from the Department of Education are recorded in either the current or capital funds depending on the project.
- b) Land, buildings and equipment are recorded in the accounts based on estimated values at January 1, 1997. Additions since that date are recorded at full cost in the capital fund.
- c) The Board does not calculate or record depreciation on any of its fixed assets.
- d) All capital expenditures financed out of current revenue funds are recorded as an expenditure in the current account.
- e) Principal Repayment of Pupil Transportation Loans are recorded as Current Expenditures. All other principal repayment of bank loans are recorded as Capital Expenditures.

Severance Pay

The Board has in effect severance pay policies whereby employees are entitled to a severance payment upon leaving employment with the Board. Under these policies, a permanent employee who has nine (9) or more years of continuous service in the employ of the School Board is entitled to be paid on resignation, retirement, termination by reasons of disability, expiry of recall rights, or in the event of death, to the employee's estate, severance pay equal to the amount obtained by multiplying the number of completed years of continuous employment by his weekly salary to a maximum of twenty (20) weeks pay. This liability for severance pay has been accrued in the accounts for all employees who have a vested right to receive such payments.

Severance pay for teachers is paid through the Department of Education. An amount of \$1,451,739 has been paid during the 2008-09 fiscal period and is included in employee benefits for teachers.

**Nova Central School District
Notes to the Financial Statements**

June 30, 2009

		<u>2009</u>
2. Accounts Receivable		
<u>Current</u>		
11 131	Provincial Government Grant	\$ 11,767,312
132	Transportation	-
133	Federal Government	327,773
134	School Taxes	
136	Other School Boards	
137	Rent	
138	Interest	-
139	Travel Advances, Schools and Misc.	155,030
 <u>Capital</u>		
11 231	Department of Education-Capital Grants	667,696
233	Local Contributions	
234	Other School Boards	
235	Other	
		<u>12,917,811</u>
Less: Allowance for uncollectible Government grants		<u>-</u>
		<u>\$ 12,917,811</u>

3. Bank Indebtedness - Current

21 131	On Operating Credit	
132	On Current Account	
		<u>\$ -</u>

**Nova Central School District
Notes to the Financial Statements**

June 30, 2009

4. Accounts Payable and Accruals		2009
<u>Current</u>		
21 111 Trade Payables		\$ 942,583
112 Accrued - Liabilities		363,879
113 - Interest		-
114 - Wages		1,183,801
115 Payroll Deductions		72,024
116 Retail Sales Tax		
117 Deferred Grants		756,555
119 Summer Pay - Teacher		11,233,904
122 Department of Education		708,181
<u>Capital</u>		
21 211 Trade Payables		
212 Accrued - Liabilities		
213 - Interest		
217 Deferred Grants		1,320,729
218 Other		
		\$ 16,581,656

5. Reserve Account - Capital

Description:

Balance, beginning of period	\$ -
Less: Transfer to Capital Fund	-
Add: Transfer from Board Equity	-
Balance, end of period	\$ -

Nova Central School District
Notes to the Financial Statements

June 30, 2009

	<u>2009</u>
5A. Reserve Account - Current	
Description:	
Balance, beginning of period	\$ -
Less: Current Expenditures	<u> </u>
Add: Transfer from Board Equity	<u> </u>
Balance, end of period	<u>\$ -</u>

**Nova Central School District
Notes to the Financial Statements**

June 30, 2009

	2009
6. Investment in Capital Assets	
Balance, June 30, 2008	\$ 174,275,313
Transfer of Operating Funds to Capital Fund	-
Grants - Department of Education-Capital Projects	4,293,110
- Other	-
	4,293,110
Proceeds from Sale of Capital Assets- Equipment	3,576
Federal Government Energy Grant	52,232
Recoveries of Expenditures	53,463
	178,677,694
Deduct Adjustments:	
Cost of Assets Sold - Land	62,494
- Buildings	1,036,400
- School Buses	375,309
- Service Vehicles-Mtce.	17,744
- Service Vehicles-Bussing	-
	1,491,948
	177,185,746
Add Adjustments:	
Other - Pupil transportation loan payments made by current fund	1,026,309
Energy Performance loan payments made by current fund	185,431
	1,211,740
23 221 Investment in Capital Assets, end of period	\$ 178,397,486

**Nova Central School District
Notes to the Financial Statements**

June 30, 2009

7. Commitments

At the Balance Sheet date, the District had the following commitments:

The District has entered into lease agreements with estimated future payments for the next five years as follows:

2010-\$199,235
2011-\$159,520
2012-\$49,393
2013-\$1,222
2014-\$873

8. Board Deficiency

Opening Board Deficiency, June 30, 2008	(18,684,487)
Net increase(decrease) in Board Equity (Page 4)	<u>(135,522)</u>
Board Deficiency, June 30, 2009	<u>\$ (18,820,009)</u>

Nova Central School District Notes to the Financial Statements

June 30, 2009

9. Department of Education Receivables and Payables

As at June 30, 2009 the Board has recorded the following receivables from the Province of Newfoundland & Labrador - Department of Education.

Accounts Receivable - Current

Amounts due re: Teacher Summer Pay	\$ 11,233,904
Amounts due re: School Operations	405,012
Amounts due re: Insurance - Point Leamington	62,312
Amounts due re: Miscellaneous	66,084
	<u>\$ 11,767,312</u>

Accounts Receivable - Capital

Amounts due re: Special Incentives	\$ 362,600
Amounts due re: School Construction	305,096
	<u>\$ 667,696</u>

Accounts Payable

Amounts due re: Other	\$ 708,181
Amounts due re: Teachers Payroll	-
	<u>\$ 708,181</u>

**Nova Central School District
Current Revenues**

Schedule 1

Year Ended June 30	2009	2008
<u>Current Revenues</u>		
31 010 Local Taxation		
011 School Taxes		
32 010 Provincial Government Grants		
011 Regular Operating Grants	\$ 21,744,440	\$ 20,613,377
012 Special Grants (Details on bottom of Schedule 1)	671,047	550,433
013 Payroll Tax	1,609,839	1,499,188
Salaries and Benefits		
017 Directors and Assistant Directors	1,149,738	753,113
021 Regular Teachers	87,239,895	82,082,182
021 Student Assistants	2,502,164	2,161,634
022 Substitute Teachers	3,563,960	3,081,577
030 Pupil Transportation		
031 Board Owned	9,157,653	8,866,629
032 Contracted	1,128,353	1,112,058
033 Special Needs	495,496	362,729
	<u>129,262,585</u>	<u>121,082,920</u>
33 010 Donations		
012 Cash Receipts	-	-
013 Non Cash Receipts	-	-
014 Restricted Use	-	-
	<u>-</u>	<u>-</u>
34 010 Ancillary Services		
011 Revenue from Rental of Residences		-
015 Interest on Schools		-
021 Revenues from Rental of Schools and Facilities (Net)	-	920
022 Internally Generated Funds - Snow Clearing and Other Incentives	36,000	40,000
031 Cafeterias		-
032 Other		-
	<u>36,000</u>	<u>40,920</u>

Nova Central School District
Current Revenues

Schedule 1 (cont'd)

Year Ended June 30	2009	2008
Current Revenues		
35 010 Miscellaneous		
011 Interest on Investments	94,806	165,911
012 Bus Charters	329,156	272,349
021 Recoveries of Expenditures	2,467,895	594,626
051 Insurance Proceeds	-	1,630
081 Miscellaneous Federal Grant	45,938	83,310
091 Textbooks	-	-
092 Sundry	49,902	30,102
	<u>2,987,697</u>	<u>1,147,928</u>
36 011 Transfer from Capital		
Total Current Revenues	<u>\$ 132,286,282</u>	<u>\$ 122,271,768</u>

**Nova Central School District
Current Revenues**

Schedule 1 (cont'd)

Year Ended June 30	2009	2008
Special Grants		
French Monitor	42,497	\$ 53,188
French Immersion	-	6,462
French Teacher Aide	43,038	39,310
French Supplementary Materials	-	52,881
CFT Teacher TP - French	15,058	-
CFT Administration TP - French	2,910	7,787
French - Teaching Math	-	1,357
French - ICF Resources	5,445	13,703
French - ICF Follow up	486	2,703
St. Pierre Trips	49,577	45,712
French - Recruitment and Training	4,874	-
French Camps	77,714	36,058
Inclusive Education	-	3,000
NLTA Leadership	-	1,000
Kinderstart	2,767	18,500
Tutoring/Work Experience	37,335	29,133
Tutoring/Work Experience - CDLI	33,254	17,499
MUN Action Research	-	1,740
CDLI	56,117	64,993
Fine Arts	-	11,266
Positive Behaviours	34,205	-
Cultural Connections - PD	60,000	-
Early Childhood	1,586	4,742
Teacher Induction	1,500	2,000
Math Initiatives	33,199	29,653
Math Leadership	16,803	3,197
Math Research	21,234	8,766
Read With Me	-	2,627
Art Works Conference	-	73,952
Numeracy Support	30,180	19,204
Provincial Drama Festival	46,100	-
Healthy Schools	31,196	-
Training Initiatives-Special Education	21,370	-
Miscellaneous	2,602	-
	\$ 671,047	\$ 550,433

**Nova Central School District
Administration Expenditures**

Schedule 2

Year Ended June 30	2009	2008
51 011 Salaries and Benefits - Director and Assistant Directors	1,149,738	\$ 753,113
012 Salaries and Benefits - Board Office Personnel	1,705,616	1,467,181
013 Office Supplies	64,675	65,494
014 Replacement Furniture and Equipment	69,386	47,145
015 Postage	43,990	37,762
016 Telephone	114,268	102,573
017 Office Equipment Rentals and Repairs	32,429	40,856
018 Bank Charges	446	427
019 Electricity	134,881	111,421
021 Fuel	3,426	43,260
022 Insurance	4,548	4,376
023 Repairs and Maintenance (Office Building)	58,849	54,107
024 Travel	142,168	110,076
025 Board Meeting Expenses	60,814	79,940
026 Election Expenses	-	-
027 Professional Fees	104,918	181,062
028 Advertising	58,563	61,554
029 Membership Dues	67,498	75,052
031 Municipal Taxes	38,639	31,549
034 Miscellaneous	41,424	30,976
035 Payroll Tax	25,356	22,056
Total Administration Expenditures	<u>\$ 3,921,632</u>	<u>\$ 3,319,980</u>

**Nova Central School District
Instruction Expenditures**

Schedule 3

Year Ended June 30	2009	2008
52 010 Instructional Salaries (Gross)		
011 Teachers' Salaries - Regular	\$ 73,333,924	\$ 69,340,958
012 - Substitute	3,447,732	3,090,617
013 - Board Paid	-	2,364
013 - Student Assistants	2,451,817	2,134,048
014 Augmentation		
015 Employee Benefits	13,905,971	12,741,224
016 School Secretaries - Salaries and Benefits	2,377,790	1,928,472
017 Payroll Tax	1,648,502	1,534,462
018 IMC Salary	24,572	32,347
	<u>\$ 97,190,308</u>	<u>\$ 90,804,492</u>
52 040 Instructional Materials		
041 General Supplies	\$ 785,431	\$ 728,362
042 Library Resource Materials	92,021	75,782
043 Teaching Aids	553,318	827,125
044 Curriculum Initiatives	-	-
	<u>\$ 1,430,770</u>	<u>\$ 1,631,269</u>
52 060 Instructional Furniture and Equipment		
061 Replacement	\$ 803,387	\$ 543,275
062 Rentals and Repairs	246,895	242,164
	<u>\$ 1,050,282</u>	<u>\$ 785,439</u>
52 080 Instructional Staff Travel		
081 Program Co-ordinators	\$ 79,894	\$ 57,511
082 Teachers' Travel	275,403	251,659
083 Inservice and Conferences	224,069	305,004
	<u>\$ 579,366</u>	<u>\$ 614,174</u>
090 Other Instructional Costs		
52 091 Postage and Stationary		
092 Miscellaneous	\$ 763,899	\$ 749,256
	<u>\$ 763,899</u>	<u>\$ 749,256</u>
	<u>\$ 101,014,625</u>	<u>\$ 94,584,630</u>

Nova Central School District
Operations and Maintenance Expenditures - Schools

Schedule 4

<u>Year Ended June 30</u>	<u>2009</u>		<u>2008</u>
53 011 Salaries and Benefits - Janitorial	3,783,446	\$	3,356,043
012 Salaries and Benefits - Maintenance	2,122,994		1,818,360
013 Payroll Tax	123,374		73,429
014 Electricity	3,337,779		3,266,609
015 Fuel	618,910		891,733
016 Municipal Service Fees	241,566		240,213
017 Telephone	355,880		383,229
018 Vehicle Operating and Travel	185,276		171,240
019 Janitorial Supplies	306,010		293,098
021 Janitorial Equipment	98,873		52,461
022 Repairs and Maintenance - Building	2,129,050		1,317,275
023 - Equipment	14,183		7,504
024 Contracted Services - Janitorial	247,909		224,049
025 Snow Clearing	599,277		724,303
027 Other	1,510,808		836,904
	<u>15,675,335</u>	\$	<u>13,656,450</u>
Total Operations and Maintenance Expenditures			

**Nova Central School District
Pupil Transportation Expenditures**

Schedule 5

Year Ended June 30	2009	2008
54 010 Operation and Maintenance of Board Owned Fleet		
011 Salaries and Benefits - Administration	213,002	\$ 189,725
012 Salaries and Benefits - Drivers and Mechanics	5,581,345	4,976,651
013 Payroll Tax	87,957	73,732
014 Debt Repayment - Interest	189,072	393,748
015 - Principal	1,026,309	1,034,179
016 Bank Charges	-	-
017 Gas and Oil	1,065,116	1,302,506
018 Licences	109,033	109,780
019 Insurance	106,375	148,113
021 Repairs and Maintenance - Fleet	571,465	529,084
022 - Building	61,885	91,868
023 Tires and Tubes	81,206	82,054
024 Heat and Light	71,439	88,759
025 Municipal Services	7,881	8,865
026 Snow Clearing	35,200	44,226
027 Office Supplies	21,564	16,127
029 Travel	16,114	15,911
031 Professional Fees	7,500	6,637
032 Miscellaneous	185,853	62,964
033 Telephone	55,845	53,698
	<u>\$ 9,494,161</u>	<u>\$ 9,228,627</u>
54 040 Contracted Services		
041 Regular Transportation	1,128,353	\$ 1,112,058
042 Handicapped	495,496	\$ 362,729
	<u>1,623,849</u>	<u>1,474,787</u>
Total Pupil Transportation Expenditures	<u>\$ 11,118,010</u>	<u>\$ 10,703,414</u>

**Nova Central School District
Ancillary Services and Miscellaneous Expenses**

Year Ended June 30	2009	2008
<u>Ancillary Services</u>		<u>Schedule 6</u>
55 Ancillary Services		
011 Operations of Teachers' Residence	\$ -	\$ -
013 Janitorial		
031 Cafeterias	39,117	37,450
032 Other		
	<u>\$ 39,117</u>	<u>\$ 37,450</u>

Miscellaneous Expenses **Schedule 7**

The Board has incurred the following miscellaneous expenses:

57 001 Miscellaneous		
	<u>\$ -</u>	<u>\$ -</u>

**Nova Central School District
Details of Property and Equipment**

Schedule 8

Year Ended June 30, 2009

	Balance June 30, 2008	Adjustment/ Transfer Current Year	Additions 2009	Disposals 2009	Balance June 30, 2009
Land and Sites					
12 210 Land and Sites					
211 Land and Sites	2,493,380		287,019	62,494	2,717,905
12 212 Land Improvements	2,493,380	-	287,019	62,494	2,717,905
12 220 Buildings					
221 Schools	138,530,068	-	3,121,434	1,036,400	140,615,102
222 Administration	4,500,145		208,373	-	4,708,518
223 Residential					-
224 Recreation					-
225 Other - Maintenance	136,323				136,323
	143,166,536	-	3,329,807	1,036,400	145,459,943
12 230 Furniture & Equipment					
231 Schools	19,737,520		522,234	-	20,259,754
232 Administration	1,806,689	-	217,150		2,023,839
233 Residential					-
234 Recreation					-
235 Other - Maintenance	14,728				14,728
	21,558,937	-	739,384	-	22,298,321
12 240 Vehicles					
241 Service Vehicles	262,710		-	17,744	244,966
12 250 Pupil Transportation					
251 Land	60,817				60,817
252 Building	853,699		-		853,699
253 Vehicles - Buses	14,468,642	-	-	375,309	14,093,333
254 - Service	197,045	-	30,843	-	227,888
255 Equipment	69,840		-		69,840
256 Other	-				-
	15,650,043	-	30,843	375,309	15,305,577
12 260 Miscellaneous Capital Assets					
261 Other					-
Total Property & Equipment	\$183,131,606	\$ -	\$ 4,387,053	\$ 1,491,947	\$ 186,026,712

Land, buildings and equipment have been recorded in the accounts at estimated values at January 1, 1997. Additions since that date have been recorded at cost. Lands and sites on which some of the buildings are erected are vested in the former school boards or denominational education councils or churches. All real and personal property used for the purpose of education by Nova Central School District will be subject to the terms and conditions contained in Section 84 of the 1997 Schools Act.

**Nova Central School District
Details of Long Term Debt**

Schedule 9

Year Ended June 30, 2009

Bank loans, mortgages and debentures, approved by the Board and the Government of Newfoundland and Labrador

22 210 Loans Other Than Pupil Transportation

Ref.#

211 Bank Loans

___ Repayable \$ <u>15,452</u> monthly, maturing <u>2015</u>	\$ 969,668
___ Repayable \$ ___ monthly, maturing	-
___ Repayable \$ ___ monthly, maturing	
___ Repayable \$ ___ monthly, maturing	
___ Repayable \$ ___ monthly, maturing	

Total 211 \$ 969,668

212 Mortgages

___ Repayable \$ ___ monthly, maturing	
___ Repayable \$ ___ monthly, maturing	
___ Repayable \$ ___ monthly, maturing	

Total 212

213 Vehicles

___ Repayable \$ <u>555.10</u> monthly, maturing 2009	14,124
___ Repayable \$ <u>550.43</u> monthly, maturing 2010	2,672

Total 213 16,796

Subtotal 986,464

215 Less: Current Maturities 194,431

Total Loans Other Than Pupil Transportation \$ 792,033

**Nova Central School District
Details of Long Term Debt**

Schedule 9 (cont'd)

Year Ended June 30, 2009

##

22 220 Loans - Pupil Transportation

Ref.#

221 Vehicle Bank Loans

Prime-1% Repayable \$2,677 monthly, maturing <u>2011</u>	\$ 56,218
Prime-1% Repayable \$1,537 monthly, maturing <u>2011</u>	43,042
Prime-1% Repayable \$3,648 monthly, maturing <u>2012</u>	127,669
Prime-1% Repayable \$6,277 monthly, maturing <u>2013</u>	307,577
Prime-1% Repayable \$1,125 monthly, maturing <u>2014</u>	73,139
Prime-1% Repayable \$2,914 monthly, maturing <u>2015</u>	201,158
Prime-1% Repayable \$3,794 monthly, maturing <u>2016</u>	333,877
Prime-1% Repayable \$1,549 monthly, maturing <u>2011</u>	24,777
Prime-1% Repayable \$2,083 monthly, maturing <u>2011</u>	47,917
Prime-1% Repayable \$5,211 monthly, maturing <u>2011</u>	119,852
Prime-1% Repayable \$2,090 monthly, maturing <u>2013</u>	100,333
Prime-1% Repayable \$2,738 monthly, maturing <u>2014</u>	164,252
Prime-1% Repayable \$2,793 monthly, maturing <u>2015</u>	192,738
Prime-1% Repayable \$1,084 monthly, maturing <u>2016</u>	94,311
Prime-1% Repayable \$ 21,563 monthly, maturing <u>2017</u>	2,091,617
Prime-1% Repayable \$ 24,443 monthly, maturing <u>2019</u>	2,664,291

Subtotal	<u>6,642,768</u>
223 Less: Current Maturities	<u>1,026,310</u>
Total Loans - Pupil Transportation	<u>5,616,458</u>
Total Long Term Debt	<u>6,408,491</u>

**Nova Central School District
Summary of Long Term Debt**

Schedule 9A

June 30, 2009

<u>Description</u>	<u>Ref.#</u>	<u>Rate</u>	<u>Balance June 30 2008</u>	<u>Loans Obtained During Period</u>	<u>Principal Repayment for Period</u>	<u>Balance June 30 2009</u>
A) 1. School Construction		Prime - 1%				
2. Restructuring		Prime - 1%	\$ -		\$ -	\$ -
B) Equipment						
C) Service Vehicle			32,123	-	15,327	16,796
D) Other - Energy Performance Contracting		Prime - 1%	1,155,099		185,431	969,668
E) Pupil Transportation		Prime - 1%	7,669,078	-	1,026,310	6,642,768
Total Loans			\$ 8,856,300	\$ -	\$ 1,227,068	\$ 7,629,232
Less: Current Maturities			1,226,743			1,220,741
Total Loans			\$ 7,629,557	\$ -	\$ 1,227,068	\$ 6,408,491

**Nova Central School District
Schedule of Current Maturities**

Schedule 9B

June 30, 2009

Description	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
A) School Construction	185,431	185,431	185,431	185,431	185,431
B) Equipment					
C) Service Vehicles	9,000	6,500	1,300	0	0
D) Other					
E) Pupil Transportation	<u>1,026,310</u>	<u>869,629</u>	<u>825,852</u>	<u>825,852</u>	<u>825,852</u>
Total	<u>\$1,220,741</u>	<u>\$ 1,061,560</u>	<u>\$ 1,012,583</u>	<u>\$ 1,011,283</u>	<u>\$1,011,283</u>

**Nova Central School District
Schedule of Interest Expenses**

Schedule 9C

<u>Year Ended June 30</u>	<u>2009</u>	<u>2008</u>
<u>Description</u>		
012 Capital		
School Construction Restructuring		5,058
Equipment		
Service Vehicles	1,169	1,882
Other		
Pupil Transportation		
Total Capital	<u>1,169</u>	<u>6,940</u>
013 Current - Operating Loans	-	-
- Supplier Interest Charges	<u>158</u>	<u>1,993</u>
Total Current	<u>158</u>	<u>1,993</u>
Total Interest Expense	<u>1,327</u>	<u>\$ 8,933</u>

Nova Central School District Supplementary Information

Year Ended June 30		2009	2008
1. Cash			
 <u>Current</u>			
11 110	Cash on Hand and in Bank		
111	Cash on Hand	\$ 835	\$ 485
112	Bank - Current	5,434,647	3,435,176
114	- Teachers' Payroll	12,875	11,421
115	- Support Staff Payroll	92,490	110,537
	- Trust Account	-	
 <u>Capital</u>			
11 210	Cash on Hand and in Bank		
211	Cash on Hand		
212	Bank - Current		
213	- Savings		
214	- Other		
Total Cash on Hand and in Bank		<u>5,540,847</u>	<u>\$ 3,557,619</u>
2. Short Term Investments			
 <u>Current</u>			
11 121	Term Deposits		
122	Canada Savings Bonds		
123	Other		
 <u>Capital</u>			
11 221	Term Deposits		
222	Canada Savings Bonds		
223	Other		
Total Short Term Investments		<u>-</u>	<u>-</u>

**Nova Central School District
Supplementary Information (Con't)**

Year Ended June 30	2009	2008
3. <u>Prepaid Expenses</u>		
<u>Current</u>		
11 141 Insurance		
142 Municipal Service Fees	122,408	114,454
143 Supplies		
144 Other - WHSCC	228,701	217,596
- Travel		
- Miscellaneous	81,408	7,338
<u>Capital</u>		
11 241 Other (School Buses)		-
	\$ 432,517	\$ 339,388